# PTO Meeting Minutes

**TOP 1**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sept. 26, 2007</td>
<td>Student council fundraiser kick off for the Washington, DC trip</td>
</tr>
<tr>
<td>Oct. 8, 2007</td>
<td>Teacher inservice, no school</td>
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<tr>
<td>Oct. 10, 2007</td>
<td>Concert at 7:00 pm</td>
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<tr>
<td>Oct. 17, 2007</td>
<td>PTO meeting at Noon, conference room</td>
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<td>Oct. 26, 2007</td>
<td>End of quarter</td>
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<tr>
<td>Oct. 26/27, 2007</td>
<td>Block-Party weekend in Athens – to be confirmed</td>
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<tr>
<td>Nov. 2, 2007</td>
<td>Report cards</td>
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<tr>
<td>Nov. 8, 2007</td>
<td>Teacher conference 5:00 – 8:30 pm</td>
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<tr>
<td>Nov. 13, 2007</td>
<td>Teacher conference 3:00 – 7:00 pm</td>
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<tr>
<td>Nov. 31, 2007</td>
<td>Dance 6:30 – 8:30 pm</td>
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**TOP 2**

- Parking Lot on block-party weekend (Friday: 2:30 – Midnight, Saturday: 8:00 – Noon, Sunday: clean up trash) → Fundraiser for Washington, DC trip (coordinator: Mrs. Chris Newman)
- Teacher conference dinner
- T-shirt sale
- Chaperone at dances
- Dance-Fundraiser in February
- T-shirts for 8th grade Washington, DC trip (about $ 5.00)
- Graduation party in May (at the high-school, 7:00 – 9:00 pm)

Fundraisers serve mainly to support teachers with their school needs, the Washington, DC trip, and the graduation party (usually <$ 500.00).

**TOP 3**

**Offices:**
- President: Lisa Quinn, Tel.: 594-8890, lisa.quinn1@ohio.edu
- Secretary: Andrea Waltje, Tel.: 593-3833, andrea_waltje@yahoo.com
- Treasurer: Rhonda Reilly, Tel.: 593-3343

**TOP 4**

**Communication:**
Lisa will communicate in an ongoing basis with parents who expressed their interest in joining the PTO, but are unable to make the Noon-meetings. Andrea will send out e-mails to all parents (invitations to PTO meetings, brief version of meeting minutes, news, etc.).
TOP 5
Committees:
It was decided to implement committees for PTO activities. Committees meet outside of PTO meetings and report to the president, who will pass on information via e-mail or at PTO meetings.

TO DO
Andrea Waltje
- AMS PTO NEWS for Bulldog Bark (Janet Lowes) due Friday, Sept. 21, 2007
- create flyer for PTO sponsoring
- update PTO Website (Pam Thomas)
- contact student council (Angela Hall) regarding February dance
Volunteer needed!
- create parent e-mail list
- send list to Lisa Quinn and Andrea Waltje
All
- create and assign committees

TOP 1
Dr. Grippa
- announcements/news

TOP 2
Mrs. Newman
- introduction
- block-party weekend

TOP 3
Rhonda Reilly
- PTO funds

TOP 4
T-shirt sale

TOP 5
Teacher conference dinner, November 13, 2007, 3:00 – 7:00 pm

TOP 6
Committees

TOP 7
Miscellaneous

Respectfully submitted by Andrea Waltje