

# Athens Middle School

## Parent *Teacher* Organization



09.19.2007

### PTO Meeting Minutes

Attending	Lisa Quinn, Kim Clifford, Rhonda Reilly, Pam Brown, Andrea Waltje, Dr. Paul Grippa
TOP 1	Dr. Grippa - calendar Sept. 26, 2007 Student council fundraiser kick off for the Washington, DC trip Oct. 8, 2007 Teacher inservice, no school Oct. 10, 2007 Concert at 7:00 pm Oct. 17, 2007 PTO meeting at Noon, conference room Oct.26, 2007 End of quarter Oct. 26/27, 2007 Block-Party weekend in Athens – to be confirmed Nov. 2, 2007 Report cards Nov. 8, 2007 Teacher conference 5:00 – 8:30 pm Nov. 13, 2007 Teacher conference 3:00 – 7:00 pm Nov. 31, 2007 Dance 6:30 – 8:30 pm
TOP 2	Rhonda Reilly – PTO responsibilities <u>in the past</u> <ul style="list-style-type: none"><li>- Parking Lot on block-party weekend (Friday: 2:30 – Midnight, Saturday: 8:00 – Noon, Sunday: clean up trash) → Fundraiser for Washington, DC trip (coordinator: Mrs. Chris Newman)</li><li>- Teacher conference dinner</li><li>- T-shirt sale</li><li>- Chaperone at dances</li><li>- Dance-Fundraiser in February</li><li>- T-shirts for 8<sup>th</sup> grade Washington, DC trip (about \$ 5.00)</li><li>- Graduation party in May (at the high-school, 7:00 – 9:00 pm)</li></ul> Fundraisers serve mainly to support teachers with their school needs, the Washington, DC trip, and the graduation party (usually < \$ 500.00).
TOP 3	Offices: President: Lisa Quinn, Tel.: 594-8890, lisa.quinn.1@ohio.edu Secretary: Andrea Waltje, Tel.: 593-3833, andrea_waltje@yahoo.com Treasurer: Rhonda Reilly, Tel.: 593-3343
TOP 4	Communication: Lisa will communicate in an ongoing basis with parents who expressed their interest in joining the PTO, but are unable to make the Noon-meetings. Andrea will send out e-mails to all parents (invitations to PTO meetings, brief version of meeting minutes, news, etc.).

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TOP 5                      Committees:  
It was decided to implement committees for PTO activities. Committees meet outside of PTO meetings and report to the president, who will pass on information via e-mail or at PTO meetings.

TO DO                      Andrea Waltje

- AMS PTO NEWS for Bulldog Bark (Janet Lowes) due Friday, Sept. 21, 2007
- create flyer for PTO sponsoring
- update PTO Website (Pam Thomas)
- contact student council (Angela Hall) regarding February dance

Volunteer needed!

- create parent e-mail list
- send list to Lisa Quinn and Andrea Waltje

All

- create and assign committees

### Topics for the next meeting on 10.17.2007:

TOP 1                      Dr. Grippa

- announcements/news

TOP 2                      Mrs. Newman

- introduction
- block-party weekend

TOP 3                      Rhonda Reilly

- PTO funds

TOP 4                      T-shirt sale

TOP 5                      Teacher conference dinner, November 13, 2007, 3:00 – 7:00 pm

TOP 6                      Committees

TOP 7                      Miscellaneous

Respectfully submitted by Andrea Waltje